HEALTH EQUITY and SOCIAL JUSTICE COORDINATOR – HEALTH DEPARTMENT

General Summary:
Under the direction of the Assistant Deputy Health Officer, the Health Equity and Social Justice Coordinator provides leadership to address the root causes of health inequities in Ingham County. This position collaborates internally within the Health Department to connect Community Health Center and Public Health Services practices to social justice. The work involves strengthening staff and organizational capacity to address health inequities. A major objective of the position is to identify and analyze health inequities in collaboration with the Community Health Assessment team and select, design and implement strategies to address them.

Essential Functions:
1. Leads the Department’s internal effort to ensure that health equity is addressed in all policies, programs and funding decisions within the Department. Works collaboratively across Department divisions to coordinate and focus multiple department efforts to improve health equity.

2. Collaborates with the Health Communications Specialist to ensure health equity communication goals and messages are fully integrated into the Department’s communication plan.

3. Works with the Community Health Assessment team to collect, generate and distribute local data and maps that tell the story of health inequities in Ingham County.

4. Researches, develops, and writes appropriate grant proposals for funds in support of health equity and social justice work.

5. Strengthens staff and organizational capacity to address health inequities both within the Health Department and in partner organizations. Develops mutually beneficial partnerships within the community to advance the work of health equity and social justice

6. Engages community partners such as hospitals, churches, schools, businesses, neighborhood associations, and units of government in a continuous dialogue to promote concepts of health equity and social justice.

POSTING NO. - 15-187
ANNUAL SALARY: $55,172
Required Documents: Resume, cover letter, transcript, application.

EMPLOYMENT QUALIFICATIONS
Education/Experience: A minimum of a Bachelor’s Degree in Public Health, Human Services or related field and a minimum three years of related experience.

OR:
A minimum of Master’s Degree in Public Health, Human Services or related field and a minimum of two years of related field.

Deadline: Open Until Filled
To Apply, go to http://pe.ingham.org/JOBOPPORTUNITIES/CurrentJobOpenings.aspx
7. Provides assistance and advice to others in the community who are facilitating community processes related to health equity.

8. Facilitates the development of multi-sector collaborative strategies to address health inequities with current, new, and non-traditional private and public partners and organizations, with the purpose of empowering communities to plan, implement and maintain effective changes supporting health and well-being.

9. Develops evidence-based programs, strategies, and activities designed to improve community collaboration to identify and address the social determinants of health inequities. Provides resources and information to support community initiatives. Convenes community stakeholders around issues and needs. Cultivates community relationships with units of government, neighborhoods, community foundations, faith-based organizations, community agencies and area businesses.

10. Collaborates with academic partners to document innovative and evidence-based strategies to promote health equity.

11. Based on community and department priorities, advocates for local, state and national changes in policy, programs and services to impact the social determinants of health.

**Other Functions:**
- Performs other duties as assigned.
- Must adhere to departmental standards in regard to HIPAA and other privacy issues.
- During a public health emergency, the employee may be required to perform duties similar to, but not limited, to those in his/her job description.

*(An employee in this position may be called upon to do any or all of the above tasks. These examples do not include all of the tasks which the employee may be expected to perform.)*

**Employment Qualifications:**

**Education/Experience:** A minimum of a Bachelor’s Degree in Public Health, Human Services or related field and a minimum three years of related experience.

**OR:**

A minimum of Master’s Degree in Public Health, Human Services or related field and a minimum of two years of related field.

**Other Requirements:**

*(The qualifications listed above are intended to represent the minimum skills and experience levels associated with performing the duties and responsibilities contained in this job description. The qualifications should not be viewed as expressing absolute employment or promotional standards, but as general guidelines that should be considered along with other job-related selection or promotional criteria)*

**Working Conditions:**
- This position works in an indoor environment. There is no planned exposure to prominent lights, noises, odors, temperatures or weather conditions.
- This position is exposed to communicable diseases, blood, other body fluids, etc.
• This position is required to travel for meetings and appointments. Some appointments may be held at personal residences where levels of cleanliness and safety vary.

**Physical Requirements:**

- This position requires the ability to sit, stand, walk, traverse, climb, balance, twist, bend, stoop/crouch, squat, kneel, lift, carry, push, pull, reach, grasp, handle, pinch, type, endure repetitive movements of the wrists, hands or fingers.
- This position’s physical requirements require periodic stamina in climbing, twisting, bending, kneeling, lifting, carrying, pushing, pulling, reaching and pinching.
- This position’s physical requirements require regular stamina in sitting, standing, walking, balancing, twisting, bending, typing and enduring repetitive movements of the wrists, hands or fingers.
- This position performs medium work requiring the ability to exert between 20-50 pounds of force in the physical requirements above.
- This position primarily requires close visual acuity to perform tasks within arm’s reach such as: viewing a computer screen, using measurement devices, inspecting and assembling parts, etc.
- This position requires the ability to communicate and respond to inquiries both in person and over the phone.
- This position requires the ability to operate a PC/laptop and to enter & retrieve information from a computer.
- This position requires the ability to handle varying and often high levels of stress.

*(This job requires the ability to perform the essential functions contained in this description. These include, but are not limited to, the requirements listed above. Reasonable accommodations will be made for otherwise qualified applicants unable to fulfill one or more of these requirements.)*

ICEA 08
June 2015